

Communication

Ευρωπαϊκή Ένωση
Ευρωπαϊκό Ταμείο
Περιφερειακής
Ανάπτυξης

ψηφιακή
Όλα είναι
Επιχειρησιακό Π
Ψηφιακή Σύ

Με τη συγχρηματοδότηση της Ελλάδας και τη

*User Name: 01@vendor01.com
(example: michael.james.smith)

*Password:
(example: 4u99v23)

Login Cancel

Login Assistance

Select a Language:
Ελληνικά English

1. LOG-IN page (<https://ebs.eprocurement.gov.gr>) : punch-in your credentials.

Home Page

Main Menu

- GGE ISupplier Portal Full Access
- Sourcing Supplier.
- Sourcing
- Sourcing Home Page**
- Worklist
- Reports

Worklist

From	Type	Subject
Τσέλας Κωνσταντίνος, ΔΗΜΟΣ ΚΑΣΤΟΡΙΑΣ-6643	Sourcing Negotiation	Εστάλη: Μήνυμα για το διαγωνισμό 72591 (Προμήθεια μηχανημάτων έργου κα συνοδευτικού εξοπλισμού του Δήμου)

2. Home page: Main menu (on your left): click on the 3 cascading options in a sequential manner: **"Sourcing Supplier"** □ **"Sourcing"** □ **"Sourcing Home Page"**.

Search Open Negotiations

Welcome, esidisTest esidisTest

Your Active and Draft Negotiations

Press Full List to view all your responses.

Response Number	Response Status	Negotiation Number	Title	Type	Time Left	Monitor	Unread Messages
97249	Active	57808	ΤΕΣΤ- ΗΛΕΚΤΡΟΝΙΚΟΣ ΠΛΕΙΣΤΗΡΙΑΣΜΟΣ ΕΚΑΠΥ 3/2024	Auction	0 seconds		1
97291	Active	57794	test_8.5.2018_Δ.ΕΗ 5/2018	RFQ	0 seconds		0
96798	Active	57584	rft-TEST2-DSA	RFI	0 seconds		1
96813	Active	57582	rft-TEST1-DSA	RFI	0 seconds		0
104200	Active	54719,1	3/2018	RFQ	0 seconds		1

Your Company's Open Invitations

- Negotiations page: go to the field at the top of the page : "**Search Open Negotiations**", unfold the drop down menu and choose "**Number**" and then enter your 5 digit negotiation number: 73731 and click on "**go**".

Negotiations

Negotiations >

Active Negotiations

Search

Note that the search is case insensitive

Number

Title

Category

Contact

Line

Event

Select Negotiation:

Select	Number	Title	Contact	Time Left	Close Date	All Responses	Your Company's Responses	Monitor	Unread Messages
☐	73731	73731	Μπαλίτσα Ιωάννα, Mrs. ΚΟΛΥΜΒΗΤΙΚΗ ΟΜΟΣΠΟΝΔΙΑ ΕΛΛΑΔΟΣ-0000	7 days	03/06/2019 12:00:00	Sealed	0		0

- Active Negotiations page** : click on your 5 digit negotiation number: 73731.

Negotiations

Negotiations > Active Negotiations >

RFQ: 73731

Title **73731**

Status **Active (Locked)**

Time Left **7 days**

Header **Lines** **Controls**

Buyer **Μπαλίτσα Ιωάννα, Mrs. ΚΟΛΥΜΒΗΤΙΚΗ ΟΜΟΣΠΟΝΔΙΑ ΕΛΛΑΔΟΣ-0000**

Requester **Μπαλίτσα Ιωάννα, Mrs. ΚΟΛΥΜΒΗΤΙΚΗ ΟΜΟΣΠΟΝΔΙΑ**

Actions

Open Date

Close Date

Online Discussions

View Quote History

Quote Style

Outcome

Event

Printable View

Export to Spreadsheet

- Go to the top right corner of the page, under the field "**Actions**" and from its drop-down menu choose "**online discussions**" and then click on "**go**".

Negotiations

Negotiations > Active Negotiations > RFQ: 73731 >

Online Discussions (RFQ 73731)

Cancel Printable Page

Title: 73731
Status: Active (Locked)
Time Left: 7 days

Open Date: 10/05/2019 16:12:50
Close Date: 03/06/2019 12:00:00

Messages

New Message

Subject	Message	Status	Sender	Date	Reply
No results found.					

Cancel Printable Page

6. click on the "New message" button (on your left) and follow the steps below:

Negotiations

Negotiations > Active Negotiations > RFQ: 73731 > Online Discussions (RFQ 73731) >

Create New Message (RFQ 73731)

* Indicates required field

Send To: ΕΣΗΔΗΣ

* Choose a Subject: Αίτημα Συμπληρωματικών Πληροφοριών

* Message:

Attachments

Add Attachment...

Title	Type	Description	Category	Last Updated By	Last Updated	Update	Delete
No results found.							

Cancel Send

Add Attachment

Cancel Add Another Apply

Add: Desktop File/ Text/ URL

Attachment Summary Information

Title:

Description:

Category: From Supplier

Define Attachment

Type: ☒ File: Αναζήτηση... Δεν επιλέχθηκε αρχείο.
☐ URL
☐ Text

7. Send To : ΕΣΗΔΗΣ (ESIDIS)
- Choose a Subject : **"Request for additional information"**
 - Message : enter a brief message of your own wording
 - click on **"Add Attachments"**
 - Add a Title and a Description within the relevant text boxes
 - click on the button **"Αναζήτηση"** (ie: "search") in order to upload your digitally signed pdf document
 - click on **"Apply"** (on your right)
 - click on **"Send"** (on your right).

once you click the "send" button you will see the details of your sent message on your "Online Discussions" page

Negotiations

Negotiations > Active Negotiations > RFQ: 73731 > Online Discussions (RFQ 73731) >

Online Discussions (RFQ 73731)

Cancel Printable Page

Title: 73731
Status: Active (Locked)
Time Left: 33 days 22 hours

Open Date: 05/06/2018 10:00:41
Close Date: 30/06/2019 10:00:00

Messages

New Message

Subject	Message	Status	Sender	Date	Reply
Request for Additional Info...	aa	Read	01_Vendor	27/05/2019 11:24:16	Reply

Cancel Printable Page